



Terms & Conditions

The following terms and conditions govern the design services provided by Jo Cox to the Client and should be read in conjunction with any quotation and any other related documents or information.

1. Jo Cox shall provide a quotation based on a scope of work agreed with the Client. Any quotation by Jo Cox for its design services shall be valid for a period of 60 (sixty) days from its date, and Jo Cox may withdraw it at any time by notice to the Client.
2. The fee for the design services is the amount set out in the quotation or any invoices issued by Jo Cox. Jo Cox shall invoice the Client monthly or at any other time as agreed in writing.
3. Unless otherwise agreed in writing beforehand, payment of all invoices by the Client shall be within 30 days of the date of the invoice (without set-off, deduction or discount). Jo Cox reserves the right to seek a proportion of the fee to be paid in advance of starting work on your behalf.
4. Changes to any scope of work requested by the Client which has been completed or part completed by Jo Cox, will be charged to the Client of £30 (thirty pounds) per hour.
5. Interest shall be chargeable on overdue payments by the Client at 10% per month above the base lending rate of Barclays Bank Plc, accruing daily.
6. The Client will reimburse Jo Cox for all reasonable out-of-pocket expenses properly incurred by Jo Cox in the provision of the design services on production of appropriate documentation.
7. Any drawings, designs, images, animation or any other examples of design work and related materials in any form provided by Jo Cox to demonstrate or promote its design services are private and confidential and owned by Jo Cox. They may not be used or relied upon by any other

party without the prior consent of Jo Cox. Liability to any third party for any reason is specifically excluded.

8. Title in or ownership of any intellectual property rights in the design works created during the provision of the design services for the Client shall remain owned by Jo Cox until the Client has paid in full for the design services. All intellectual property rights will pass to the Client after final payment and the Client shall licence to Jo Cox free of charge all intellectual property rights in the design works required by it for any promotion, advertising and marketing of its business.

9. Jo Cox shall not be held liable for any loss, liability, claim or damage (including loss of revenue, business or profits, loss or corruption of data), or any special, indirect or consequential loss, arising from the provision of the design services, or from any infringement of any intellectual property rights arising from the Client's use of the design works.

10. Jo Cox shall use reasonable endeavours to meet the deadlines for the design work agreed with the Client, however, time is not of the essence.

11. All warranties, conditions and other terms implied by statute or common law are, to the fullest extent permitted by law excluded.

12. Jo Cox shall be entitled to terminate the design services provided to the Client without liability or compensation or damages if the Client does not pay Jo Cox in accordance with condition 3 above. In the event of this, the Client shall return to Jo Cox all design work or related materials provided to it as part of the design services.

13. Unless specifically stated, Jo Cox's price does not include for any costs or services which may be required from other consultants, should other consultants be required and the Client agrees to this, the Client shall bear the costs of this.

14. These terms and conditions are governed by English law.

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